

Dependent Verification Documents Required  
CEBCO Group Health Plan

<b>Documents Needed to Enroll a Spouse</b>	
<i>Three documents required: One from Section A, one from Section B, AND a signed Spousal Eligibility Form</i>	
Section A	Section B
Government-issued Marriage Certificate including date of marriage	Federal Tax Return within last 2 years listing your spouse
Notarized Affidavit of Common Law Marriage	Proof of Joint Ownership issued within the last 6 months
<b>Logan County Spousal Eligibility Form</b>	
<b><i>Signed form and affidavit that spouse does not have available health coverage through employer or retirement plan, including OPERS. Download form online at <a href="http://www.co.logan.oh.us/205/Personnel">http://www.co.logan.oh.us/205/Personnel</a></i></b>	
<b>Documents Needed to Enroll Dependent Children</b>	
Dependent Type	Documents Required
Biological Child	Government-Issued Birth Certificate
Adopted Child	Government-Issued Birth Certificate or Adoption Certificate or Placement Agreement
Step Child	Government-Issued Birth Certificate AND both documents to verify spouse
Legal Ward	Government-Issued Birth Certificate AND Court-Ordered document Guardianship
Disabled Child	Required documentation listed above AND Federal Tax Return within last 2 years claiming child
<i>(Note: Disabled Adopted Child cannot verify with a placement agreement or petition)</i>	
<b>Alternate Documentation</b>	
Document Type	Alternate Option
Government-issued Marriage Certificate	A copy of the spouse's naturalization document or immigration document indicating a "married" status AND an additional <b>Proof of Joint Ownership</b> (Listed below) if married 12 months or more
<b>Proofs of Joint Ownership</b>	
Mortgage statement	Credit card statement (includes: department stores; and care credit)
Bank Statement (bank account verification letter showing active status)	Property Tax statement
Active Lease Agreement	Current-Year state tax return listing spouse/partner
Homeowner's Insurance	Current-year mortgage interest/mortgage insurance
Renter's Insurance	Warranty Deed
State Tax Return (within 1 year)	Auto loans
	Current-year federal tax return listing the spouse/dependent as a dependent