

ELIGIBILITY RULES AND DOCUMENTATION REQUIRED

Below is a list of eligibility rules and documents required to verify the eligibility of each dependent. In some cases, at least TWO forms of documentation are required. Please read carefully.

ID	Dependent Type	Age	Eligibility Requirements
LS	Legal Spouse	N/A	<ul style="list-style-type: none"> The covered employee's husband or wife under Federal Law <p>Document Options for Verifying Eligibility: Government Issued Marriage Certificate and Federal Tax Return Within Last 2 Years Listing Spouse OR Government Issued Marriage Certificate and Proof of Joint Ownership Issued Within Last 6 Months OR Government Issued Marriage Certificate Only (if married in the last 6 months)</p>
NC	Newborn Child	Age 3 Months and under	<ul style="list-style-type: none"> Must be the newborn child of the employee or spouse and born within the last 3 months <p>Document Options for Verifying Eligibility: Non-Government Issued Birth Certificate Only if dated within the last 3 months</p>
BC	Biological Child	Age 25 and under	<ul style="list-style-type: none"> Must be the natural child of the employee <p>Document Options for Verifying Eligibility: Government Issued Birth Certificate (Including parents' names)</p>
DBC	Disabled Biological Child	Age 26 and over	<ul style="list-style-type: none"> Must be the natural child of the employee Must be medically certified as disabled with the carrier <p>Document Options for Verifying Eligibility: Government Issued Birth Certificate (Including parents' names)</p>
AC	Adopted Child	Age 25 and under	<ul style="list-style-type: none"> Must be the adopted child of the employee or spouse <p>Document Options for Verifying Eligibility: Adoption Placement Agreement Including Child's Birthdate or Petition for Adoption Including Child's Birthdate OR Adoption Certificate Including Child's Birthdate</p>
DAC	Disabled Adopted Child	Age 26 and over	<ul style="list-style-type: none"> Must be the adopted child of the employee or spouse Must be medically certified as disabled with the carrier <p>Document Options for Verifying Eligibility: Adoption Certificate Including Child's Birthdate</p>



ID	Dependent Type	Age	Eligibility Requirements
SC	Step-Child	Age 25 and under	<ul style="list-style-type: none"> • Must be the biological child of the employee's spouse
<p>Document Options for Verifying Eligibility: Government Issued Birth Certificate (Including parents' names), Government Issued Marriage Certificate and Federal Tax Return Within Last 2 Years Listing Spouse OR Government Issued Birth Certificate (Including parents' names) and Government Issued Marriage Certificate (if married within the last 6 months) OR Government Issued Birth Certificate (Including parents' names), Government Issued Marriage Certificate, and a Proof of Joint Ownership Issued Within Last 6 Months</p>			
DS	Disabled Step-Child	Age 26 and over	<ul style="list-style-type: none"> • Must be the biological child of the employee's spouse • Must be medically certified as disabled with the carrier
<p>Document Options for Verifying Eligibility: Government Issued Birth Certificate (Including parents' names), Government Issued Marriage Certificate and Federal Tax Return Within Last 2 Years Listing Spouse OR Government Issued Birth Certificate (Including parents' names), Government Issued Marriage Certificate and Proof of Joint Ownership Within Last 6 Months</p>			
LW	Legal Ward	Age 25 and under	<ul style="list-style-type: none"> • Must be the legal ward of the employee or spouse
<p>Document Options for Verifying Eligibility: Government Issued Birth Certificate and Court Ordered Document of Legal Custody</p>			
DW	Disabled Legal Ward	Age 26 and over	<ul style="list-style-type: none"> • Must be the legal ward of the employee or spouse • Must be medically certified as disabled by the carrier
<p>Document Options for Verifying Eligibility: Government Issued Birth Certificate and Court Ordered Document of Legal Custody</p>			
OBC	Overage Child	Age 26 through 27	<ul style="list-style-type: none"> • Must be the natural child, stepchild or adopted child of the employee • Must be a resident of Ohio or a full time student at an accredited higher education institution • Must not be eligible for their own corporate sponsored health plan • Must not be eligible under Medicaid or Medicare • Must submit affidavit of dependent eligibility (on file with the Dependent Verification Center)
<p>Document Options for Verifying Eligibility: Government Issued Birth Certificate and Affidavit of Dependent Eligibility</p>			